

NYCHA SEEKS SUBCONTRACTORS (MULTIPLE TRADES) FOR THIRD NYCHA CONSTRUCTION MANAGEMENT PROGRAM

The New York City Housing Authority is planning extensive repairs to the exterior facades and roofs of a significant portion of the 2,694 buildings that it owns and operates. NYCHA is also planning projects for a variety of Mechanical, Electrical, Plumbing and General Construction capital improvement projects. Assignments may include multi-site projects. All work will be performed under NYCHA's CM/Build Program with pre-qualified subcontractors working directly for Construction Management (CM) firms retained by NYCHA.

SUBCONTRACTORS MUST BE PRE-QUALIFIED IN ORDER TO BE INVITED TO BID ON PROJECTS.

*Subcontractor Pre-qualification Applications will be accepted on an on-going basis. However, to ensure eligibility to bid on the first round of projects, it is recommended that you submit an application to the CM(s) with whom you wish to pre-qualify by **September 25, 2008**. The application process is described below. An informational open house for subcontractors will be held on Thursday, September 15 at 2 PM at 90 Church Street, 5th Floor, Ceremonial Room.*

Project Work Categories include:

- **Asbestos Abatement & Environmental Remediation**
- **Roofing Replacement/Repairs**
- **Exterior Building Repairs and Façade/Structural Repairs**
- **Building Systems Repairs/Replacement, including: General Construction, Mechanical, Plumbing, Electrical, Environmental Work**
- **Interior Apartment Renovation**
- **Firestopping**
- **Windows**
- **Controlled Inspection Services**
- **Air Monitoring Services**

Trade contracts will be bid as Wicks Law in accordance with revised threshold values enacted by New York State on July 1, 2008.

PRE-QUALIFICATION: Subcontractors must pre-qualify separately for each of the CMs they wish to work for. If you are interested in working for one or more of these CMs, please contact them as listed below to begin the prequalification process for future bidding opportunities.

CM Name	Website	Phone #	Contact Person
China Construction			
Don Todd Associates			
Haks Engineers			
Hill International			
Hudson Meridian			
Liro Program & CM	www.liro.com	516-214-8132	Joe Massa
Munoz Engineering			
STV Construction			
TDX Construction			
Teng Construction			

Subcontractor Pre-qualification Applications may be downloaded from the CM websites listed above, or picked up directly from the CM firm offices.

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Vendex Requirements

To be eligible to perform work on NYCHA projects contractors must have current information, with no adverse findings, on file in the New York City Vendex system. As part of the pre-qualification process subcontractors are required to submit a Vendex Questionnaire or Certificate of No Change to the Mayor's Office of Contract Services (MOCS) and copy the CM. More information and Vendex forms can be obtained by visiting the MOCS website at: <http://www.nyc.gov> and search for "Vendex".

IN ORDER TO BE CONSIDERED, A FIRM MUST MEET THE FOLLOWING CRITERIA:

Experience and References:

The subcontractor shall submit a minimum of five projects, ongoing or completed over the last 5 years two (2) of which should be a minimum of \$3 million each. Owner's representative references which are positive and verifiable must be provided for each project.

Bonding Capacity:

Firm must provide a letter on surety letterhead confirming adequate bonding capacity. Minimum required bonding capacity is \$3 million. To qualify for larger projects, proof of higher bonding capacity, as needed, will be required with the contract bid.

Financial Strength and Stability:

- Submit CPA audited or reviewed annual financial statements for the last three years.
- Submit documentation of a credit line for a minimum of \$200,000.00.

Participation in a NY State approved apprenticeship program:

The applicant must be a participant in, or be affiliated with, an apprenticeship program approved by the Commissioner of Labor of the State of New York (or for contractors outside of New York State, a United States Department of Labor approved apprenticeship program) that has had at least one (1) graduate.

Safety:

Firm must have a satisfactory EMR (Experience Modification Rate).

Minority-owned, Women-owned, and Small Business Enterprises (MWSBE):

MWSBE firms are encouraged to apply.



LiRo Program & Construction Management, P. C.

Three Aerial Way
Syosset, New York 11791

Subcontractor Pre-qualification Questionnaire

Business Applicant Name _____ TIN _____

D/B/A or Trade Name (if any) _____

Business address _____

Mailing address (if different) _____

Delivery address (if different) _____

Phone # () _____ Fax # () _____ Website: _____

Contact Person _____ Title _____ Email address _____

Print name of person completing this application _____ Title _____ Date Completed _____

1. Experience and Reference Verification: List a minimum of five (5) projects, two (2) of which should be a minimum of \$3 million each and completed in the last five (5) years. Provide verifiable references.

Firm's Trade Speciality:

Plumbing
Asbestos Abatement
Lead Abatement

Mechanical Systems
Electrical Systems
Other (specify) _____

General Construction
Sub-specialties: _____ Roofing
Controlled Inspections

Brickwork
Air Monitoring

PROJECT EXPERIENCE LIST

	Client Company/Agency/Authority and Project Name	Prime or Sub Contractor	Description of Work	Firms Contract Value	Client Reference Contact Name, Title and Telephone Number
1	-				
2	-				
3	-				
4	-				
5	-				

Provide a response to all questions. Attach additional sheet(s) of paper to this application as needed to respond fully to all questions.



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2. Capacity:
Provide a letter on surety letterhead confirming potential bonding capacity for:

Single contracting limit: \$ _____ Aggregate bonding limit: \$ _____
Surety Company Name: _____ Letter attached: Yes No

3. Financial Strength and Stability:
(a) Provide a current (within the last 12 months) CPA-audited or reviewed financial statement to demonstrate the following criteria:

- Current ratio (current assets/ current liabilities) 1.0 to 1.5
- Debt to equity ratio shall be a maximum of 6.0 to 1.

(b) Pre-qualification requires business credit lines with a minimum total of \$200,000. Provide details below supporting your firms credit information

- Alternative or equivalent measures may be considered.

Name and address of lending institution	Amount of Credit Line	% Credit Remaining

4. NYC Vendex and Business Integrity:

The Mayor's Office of Contract Services (MOCS) may review data contained in the NYC Vendex system as part of its review of this application.
Visit the MOCS website at: <http://www.nyc.gov> and search for "Vendex"

As part of Pre-Qualification, the submittal of a Vendex questionnaire to the Mayor's Office of Contract Services (MOCS) is required.

- a. Does your firm have a Vendex questionnaire submitted to MOCS less than three (3) years old? Yes No Date submitted to MOCS: _____
If "No", a new application to Vendex and Notification to CM is required.
- b. Have there been changes to your business since you filed the Vendex questionnaire? Yes No
If "Yes", an amended questionnaire to Vendex with notification to CM is required.
- c. If Vendex filing is current, is a Certification of No Change attached to this application? Yes No

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5. Apprentices Programs:

Firm must demonstrate participation in a New York State approved apprenticeship program that has at least one graduate. If yes, supply supporting documentation. Examples of supporting documents are: a letter from the New York State Department of Labor stating that your firm has participated in an approved apprentice program that has met the criteria listed above; or, a letter from a union of which your firm is a signator or a copy of a signed union contract. Apprenticeship programs must be appropriate to the work to be performed under the proposed categories of work.

Yes No

6. Safety:
(a) Workers Compensation Experience Information: List the Interstate Workers Compensation Experience Modification Rate (EMR) of 1.5 or less. Alternative or equivalent measures may be considered.

Year	Workers Compensation Insurance Carrier	Policy Number	EMR

In addition to listing your EMR information in the above chart, also provide this information on your insurance carrier or broker's letterhead.

Verification Provided Yes No

7. Licenses:
If the work of this subcontractor requires a New York City, State, or Federal license or certification under governing law, provide copies of all required licenses.

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8. Within the past five(5) years has the firm :

- (a) been cited for violations of Labor Law 220 or Davis Bacon wage Violations? Yes No
- (b) been cited by OSHA or other safety violations? Yes No
- (c) been defaulted on any contract? Yes No
- (d) been suspended, disqualified, or barred from bidding with any owner/agencies? Yes No

**9. Significant personnel:
List the principals, owners, and other key personnel of the firm:**

Name	Title	Ownership %

10. Firm Staffing / Size

Please list the number of:

- Supervisory staff: _____
- Trades persons: _____
- Administrative staff: _____

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11. Trade Union Affiliation:
List any trade union affiliations your firm may have:

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12. Enterprise Programs:
IT IS THE OBJECTIVE OF NEW YORK CITY HOUSING AUTHORITY (NYCHA) TO ENSURE THAT ALL BUSINESSES HAVE AN EQUAL OPPORTUNITY TO PARTICIPATE IN ALL ASPECTS OF NYCHA'S PROCUREMENT OF ALL GOODS AND SERVICES WITHOUT REGARD TO RACE, COLOR, RELIGION, MILITARY SERVICE, NATIONAL ORIGIN, SEX, AGE, DISABILITY, MARITAL STATUS, OR SEXUAL ORIENTATION OF THE OWNERS, PARTNERS OR STOCKHOLDERS. FURTHER, NYCHA IS COMMITTED TO ACHIEVE MAXIMUM PARTICIPATION OF MINORITY, WOMEN AND SMALL BUSINESS ENTERPRISES (MWSBE'S) IN NYCHA PROCESS OF AWARDED CONTRACTORS FOR GOODS AND SERVICES.

PLEASE CHECK HERE IF THE FOLLOWING DOES NOT APPLY TO YOUR BUSINESS

1 IS THE BUSINESS AT LEAST FIFTY-ONE (51)% OWNED, CONTROLLED AND OPERATED BY (or in case of publicly owned business at least fifty-one percent of the stock is owned by) CITIZENS OR PERMANENT RESIDENT ALIENS WHO ARE (Please check all that apply):

ASIAN/PACIFIC - ASIANS AND PACIFIC ISLANDERS AMERICAN PERSONS HAVING ORIGINS IN ANY OF THE FAR EAST COUNTRIES. SOUTH EAST ASIA, THE INDIAN SUBCONTINENT OR THE PACIFIC ISLANDS.

HISPANIC - HISPANIC PERSONS OF MEXICO, PUERTO RICAN, DOMINICAN, CUBAN, CENTRAL-AMERICA OR SOUTH AMERICAN DESCENT, OF EITHER INDIAN OR HISPANIC ORIGIN, REGARDLESS OF RACE.

BLACK - BLACK PERSONS HAVING ORIGINS IN ANY OF THE BLACK AFRICAN RACIAL GROUPS.

NATIVE AMERICAN - NATIVE AMERICAN OR ALASKIAN NATIVE PERSONS HAVING ORIGINS IN ANY OF THE ORIGINAL PEOPLES OF AMERICA

HASIDIC JEWS

WOMEN

2 CERTIFIED AS MBE, WBE, SBE OR ROB: IS THE BUSINESS CERTIFIED AS ANY OF THE FOLLOWING TYPES OF BUSINESS BY A GOVERNMENT AGENCY OR AUTHORITY? IF YES, ATTACH COPIES OF ALL SUCH CERTIFICATIONS.

MINORITY WOMEN - OWNED BUSINESS ENTERPRISE (MBE) YES NO

SMALL BUSINESS ENTERPRISE (SBE) YES NO

WOMEN - OWNED BUSINESS ENTERPRISE (WBE) YES NO

RESIDENT OWNED BUSINESS (ROB) YES NO

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A material false statement or omission made in connection with this application is sufficient cause for denial of the application or revocation of a prior approval thereby precluding the business applicant from performing work for LiRo Program & Construction Management P.C.

I, _____, being duly sworn, state that I am _____ of _____, (Business Applicant name)
(Name, print) (Title)
and that I have read and understood the questions contained in this application. I certify that to the best of my knowledge the information given in response to each question and the appendices is full, complete, and truthful. I acknowledge that LiRo Program & Construction Management P.C. may, by means it deems appropriate, determine the accuracy and truth of the statements made in the application. I recognize that all the information submitted is for the express purpose of inducing LiRo Program & Construction Management P.C. to pre-qualify a contractor and does not assure that it will be deemed qualified. I authorize LiRo Program & Construction Management P.C. to contact any entity named in the application for the purposes of verifying the information supplied by the applicant.

(Signature) _____ (Date)

Sworn to before me this _____ day of _____, 2008

Notary Public

Completed applications, with supporting documentation, are required for your firm to be considered for the pre-qualification list.

MAIL APPLICATION TO:
LIRO PROGRAM AND CONSTRUCTION MANAGEMENT, P.C.
3 AERIAL WAY SYOSSET, NY 11791
ATTN: JOE Massa
516-214-8132

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